

**LOAD SCALE – Zero/Span CALIBRATION PROCEDURE**  
**Rinstrum R320-K303 V3.04 Load Scale Series**  
**Effective 12/15/2015**

With the indicator powered on and in normal weighing mode, perform the following functions to calibrate the Rinstrum R320 series indicators.

1. Press + Power & “F” Key together for 2 seconds to access setup mode
2. Press ZERO key (2X) until CAL Menu is displayed
3. Press TARE key (1X) and “ZERO” will be displayed
4. Remove all weight from the scale platform
5. Press GROSS/NET Key (1X). Display will flash current weight
6. Press PRINT key (1X). Display shows “Z in P” (*Zero in Process*) followed by the newly captured zero reference flashing on the display.
7. Press TARE key (1X) to return to ZERO menu
8. Press TARE key again (1X) to display SPAN menu
9. Press GROSS/NET key (1X). Display will flash current weight
10. Add calibration weight to scale platform
11. Press GROSS/NET key (1X) to enter the calibration weight value
  - GROSS/NET will select the digit
  - PRINT will edit the digit (scroll up)
12. Press “F” key to accept weight value and perform calibration.

Display shows “S in P” (*Span in Process*) followed by the newly captured span reference flashing on the display.

13. Press + Power & “F” keys together for 2 seconds to save settings and exit.

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